

Lake Township-Roscommon County
Regular Board Meeting
June 8, 2021 @ 7pm

The Lake Township Board met on Tuesday, June 8, 2021 for a regular board meeting. Keith Stiles called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Keith Stiles - Supervisor, Pam Surprenant-Clerk, Harry Trier-Treasurer, David Russo Jr.-Trustee, and Anthony Farhat-Trustee.

Motion: Trier to approve the June 8th agenda adding PC Chair pay. **Second:** Russo Jr. **All in Favor. Motion Carries.**

Farhat recognized the Rosekrans' for their volunteer work at the cemetery placing the veterans markers, they have been doing this for a number of years. Dave and Tonya Clare have taken this over. The Board got Rosekrans' a plaque and a gift card to RJs. Farhat will present to them later this week.

Motion: Trier to approve the May 11, 2021 regular meeting minutes, with two corrections; L4029 motion to read "L4029" not L429, and BA motion to read "to the retirement account". **Second:** Farhat. **All in Favor. Motion Carries.**

Approval to Pay the Bills: Surprenant provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions. **Motion:** Trier approval of payroll, the bills and payroll checks 43357 through 43403 and post audit of bills presented on EFT check register. **Second:** Russo Jr. **All in Favor. Motion Carries.**

Budget Amendments: Surprenant stated the budget amendment sent out to the board reflects the motion that was made at last month's meeting adding \$750.00 annually to Trustee Farhat for non-statutory duties for cemetery and website. **Motion:** Surprenant to approve \$825.00 budget amendment for which \$750.00 is for annual non-statutory duties cemetery and website and \$75.00 annually for payroll tax. **Second:** Trier. **All in Favor. Motion Carries.**

Old Business:

Marihuana Zoning/Ordinance/Resolution Discussion regarding special meeting to work on application process/internal processing of applications. Trier stated his opinion to vote on all three; and have special meeting to clear up processing of applications. Stiles restated in motion form including all three items. Trier seconded. No action was taken on this motion. Discussion resulted in each item being voted on separately.

Motion: Trier to accept Lake Township Michigan Zoning Ordinance and Legend Amendment 55A pertaining to the Marihuana Overlay District. **Second:** Stiles. **3 YAYS, 2 NAYS. Motion Carries.** Surprenant stated just so it is clear the document has additional amendments to Zoning Ordinance laid out as well. Russo Jr. reported on the RCPC meeting indicated the board approved the document minus the Marihuana overlay district, adding he feels the RCPC issued have been addressed.

Motion: Trier to accept Lake Township Michigan Marihuana Licensing Ordinance, Ordinance 56A as written. **Second:** Stiles. **3 YAYS, 2 NAYS. Motion Carries.**

Motion: Trier to offer Resolution #2021-13 Lake Township Michigan Marihuana Fee Schedule. **Second:** Stiles. **3 YAYS, 2 NAYS. Motion Carries.**

Fire Department Bills/Policies Surprenant stated Trier and herself worked on the Accounts Payable policy. The board received a redline version and a version that was worked on by Trier and Surprenant that they felt would work best for the township. Surprenant requested permission for discussion from Stiles prior to a motion being made. Discussion. 4.49 relating to supervisor emergency expenditures, add up to \$1000.00. 4.46 strike All requests for payment shall be submitted to the clerk or deputy clerk at least 5 days prior to the board meeting at which claims will be approved. 4.46 Employee expense reimbursement; The township will not reimburse employee for taxes on purchases made in relationship to the township. Employee should use tax exempt number whenever possible. Surprenant to make changes and present at next board meeting.

New Business:

Supervisor Correspondence:

Stiles stated received concerns over trash, marihuana, and residents against short term rentals. Short term rental case is going to court soon. Lastly, resident concern over possible buried gas tank on a parcel for sale in the township.

Financial Report: Trier presented the Treasurer's Report-Period ending May 31, 2021 and made it available to the public which he reported currently balances with the Clerk.

Motion: Trier to order box of pre stamped envelopes for cost of \$325.00. **Second:** Farhat. **All in Favor. Motion Carries.** Stiles questioned revenue under roads and street lights. Trier provided explanation.

Fire Chief's Report: Fire Chief Wrzesinski provided a written report to the board.

Ordinance Enforcement Officer's Report: Rose submitted report of complaints and land use permits issued to board members.

Planning Commission Report: Riss provided a written report to the board. Riss commented on her disappointment in the board for holding back a draft copy of the Marihuana Ordinance. Riss attended the RCPC meeting and was not able to answer questions because she was not allowed to see the paperwork. Discussion. Riss stated the township and the PC should be able to share information and work together.

ZBA Report: Hull stated he would like to start a list of items that perhaps the OEO could handle through land use permit and bring it to the board for review. Hull endorsed M. Fry for renewal on the ZBA board. Hull additionally suggested board members see what Rose and Hull are up against.

Assessors Report: None

HLIB - None

Supervisors Report: Stiles stated Republic is running a day behind, due to lack of employees. Stiles is still waiting on spare dumpsters.

Committee Report New Town Hall:

Surprenant stated more measurements and photos were taken. Work continues to provide information to the board.

Top Notch Electrical Repair:

Motion: Farhat to approve repair of lights at township hall in the amount of \$475.00.

Second: Trier. **All in Favor. Motion Carries.**

Clerk Office/DC Wages:

Russo Jr. explained currently the DC gets 40 hours a month statutory and 16 hrs a month non-statutory. Last month she went over 3 hours on the non-statutory duties and had to go to the board for approval for those 3 hours. We have never done it this way before with breaking them up into non-statutory and statutory. We do not know how many hours it's going to take to finish the month out with non-statutory. My suggestion was instead of having two buckets, make 56 hours a month, statutory and non-statutory and let the Clerk take the money from the right columns in the budget and if she has to move some from statutory to the non-statutory it will already be budgeted for there.

Motion: Surprenant to amend and combine two previous motions; I am restating the previous motion from the 1/12/2021 board meeting to approve \$12.00 hour for deputy clerk wage with a maximum of 40 hours a month and motion from the 3/9/2021 special board meeting to add \$2400 budget line item for Deputy Clerk non-statutory wages at \$12.00 hour based on a roll forward balance from the preceding pay period 1t 16 hours a month. Amending to combine both motions to 56 hours a month that would include both statutory and non-statutory hours. **Second:** Russo Jr. **All in Favor. Motion Carries.**

Intergovernmental Agreement: Stiles tabled additional changes forthcoming.

L4029:

Motion: Trier to rescind previous L4029 motion made at the May 11, 2021 board meeting. **Second:** Russo Jr. **All in Favor. Motion Carries.** **Motion:** Trier to approve L4029 as written, removing special assessments. **Second:** Stiles. **All in Favor. Motion Carries.**

Recording Secretary PC:

Stiles stated no responses received. Riss stated the PC bylaws will be worked on in July.

Body Cam:

Stiles stated the board received additional information from Farhat. Stiles stated it is a lot of work and cost involved to eliminate he said, she said. Russo Jr. agreed. Farhat stated out of 1200 townships two replied that they use them. Stiles stated probably last you will hear about the body cam.

White's Court:

Stiles stated there was supposed to be a resident here to represent them. No resident is present. Stiles stated missing one signature and have not ironed out details with resident where excavator will be on their property to complete the work.

PC Chair Pay:

Russo Jr. stated the PC Chair attended the RCPC, to present Ordinance 55A, would like to see her be paid for that meeting at the pay she receives for a regular PC meeting.

Motion: Surprenant to approve and add to time sheet that when the PC chair attends a county meeting they are paid. **Second:** Russo Jr. Farhat clarified only when PC is presenting to the RCPC. **All in Favor. Motion Carries.**

Board Comment:

Farhat wanted to thank all those who participated in the volunteer clean up. West Shore pick up; H. Trier and T. Farhat. Long Point volunteers; P. Riss, D. Emmons, P. Dohr, M. Dohr. Road End; P. Surprenant, P. Riss, K. Stiles, D. Emmons, and T. Clare. Cemetery; T. Farhat, P. Riss, K. Rose, K. Stiles, and H. Trier. Surprenant gave update on research on the foot bridge. Report to be emailed to board.

Public Comment: Rose commented on foot bridge and working with school and step program. Resident commented on different size of lots and it is difficult to have every lot fit into the ordinance. Resident commented Marihuana committee should not happen the board should review applicants.

Meeting Adjourned at 8:59 p.m.

Respectfully Submitted,

Pam Surprenant, Lake Township Clerk

Approved with corrections @ 7/13/2021 Board Meeting

