

**Lake Township-Roscommon County  
Regular Board Meeting  
Teleconference  
January 12, 2021 @ 7pm**

The Lake Township Board met on Tuesday, January 12, 2021 for a regular board meeting. Keith Stiles called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

**Present:** Keith Stiles - Supervisor, Pam Surprenant-Clerk, Harry Trier-Treasurer, Anthony Farhat-Trustee and David Russo Jr.-Trustee.

**Motion:** Surprenant to approve the January 12, 2021 agenda. **Second:** Russo Jr. **Roll Call Vote:** Farhat-yes, Russo Jr.-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Motion Carries.**

**Motion:** Trier to approve the December 8, 2020 Regular Board Meeting minutes with correction removing "Surprenant stated looking for a motion" replacing with "Surprenant to approve" within BOR portion of minutes. **Second:** Surprenant. **Roll Call Vote:** Russo Jr. - yes, Trier-yes, Surprenant-yes, Farhat-yes, Stiles-yes. **Motion Carries.**

**Budget Amendments:** None

**Approval to Pay the Bills:** Surprenant provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since December 9, 2020. **Motion:** Surprenant to approve to pay the bills and payroll checks (checks #43133 through #43182). In addition, paying Fahey \$828.50 and Syscom \$104.00. **Second:** Trier. **Roll Call Vote:** Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr. - yes, Stiles-yes. **Motion Carries.**

**Old Business:**

**Garage Sale Permits** Surprenant stated garage sale permits were suspended in 2020 due to Covid-19. Discussion. **Motion:** Farhat to suspend garage sale permits until May 2021 to see if we have more Covid information to make a decision. **Second:** Russo Jr. **Roll Call Vote:** Surprenant-yes, Farhat-yes, Russo Jr. - yes, Trier -yes, Stiles-yes. **Motion Carries.**

**Land Use Permits** Farhat discuss a variety of options for costs of Land Use Permits. The cost of the permit has been \$20.00 for quite some time. Discussion temporary structures, specifically snow fence and pool. **Motion:** Farhat to approve Resolution 2021-06 to set land use permit fee at \$30.00 with temporary structures snow fence and swimming pool at \$0.00 until additional discussion can take place regarding temporary structures. **Second:** Trier. **Roll Call Vote:** Farhat-yes, Russo Jr.-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Resolution Adopted.**

**Medical Marihuana Ordinance** Trier reported on committee meeting and reviewed questions from Board members. Trier went over some changes to the ordinance that were made after speaking with the attorney. **Motion:** Trier to forward this as is to attorneys for review. **Second:** Stiles. Discussion. **Roll Call Vote: Russo Jr. - yes, Trier-yes, Surprenant-yes, Farhat-no, Stiles-yes. Motion Carries.**

#### **New Business:**

**Supervisor Correspondence** Stiles stated received correspondence relating to short term rentals and Marihuana ordinance.

**Synopsis Minutes** Surprenant stated the board received an example of synopsis minutes and related publication costs. Full version available at township website and at the Clerk's office. **Motion:** Surprenant to prepare the monthly synopsis minutes to be published in the Resorter in conjunction with full draft version available on the township website. **Second:** Trier. **Roll Call Vote: Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr. - yes, Stiles-yes. Motion Carries.**

**Procedures Medical Marihuana** Stiles stated wanted to mention this when board was on Medical Marihuana Ordinance. I would like to form work committee to move forward with procedures while the ordinance is being reviewed by the attorney. Stiles feels it would be a good idea to move forward with this while attorney is reviewing other part of the ordinance. **Motion:** Stiles to form a three person work committee to start looking at the procedures of the ordinance we are submitting to the attorney. **Second:** Trier. Discussion. Surprenant volunteered. Russo Jr. stated available. PC member to be determined. **Roll Call Vote: Surprenant-yes, Farhat-no, Russo Jr. - yes, Trier -yes, Stiles-yes. Motion Carries.**

**Cost of ZBA** Surprenant stated the board was sent hard costs relating to the cost of a resident requesting a ZBA. The costs exceeds the current charge of \$300.00. The cost for the township to hold one ZBA hearing is \$401.50. **Motion:** Russo Jr. to raise the cost from \$300.00 to \$400.00 for ZBA. **Second:** Stiles. **Roll Call Vote: Surprenant-yes, Farhat-yes, Russo Jr. - yes, Trier -yes, Stiles-yes. Motion Carries.**

**Resignation of ZBA member D. Lepper** **Motion:** Farhat to accept resignation of D. Lepper in good standing. **Second:** Surprenant. **Roll Call Vote: Farhat-yes, Russo Jr.-yes, Trier-yes, Surprenant-yes, Stiles-yes. Motion Carries.**

**Move ZBA Alternate Mary Fry to ZBA Member** **Motion:** Trier to move Mary Fry to ZBA member to fill out the term 6/1/18-6/1/21. **Second:** Surprenant. **Roll Call Vote: Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr. - yes, Stiles-yes. Motion Carries.** **Motion:** Stiles to post alternate opening in email blast and on website. If no response ad in paper prior to next meeting. **Second:** Farhat. **Roll Call Vote: Surprenant-yes, Farhat-yes, Russo Jr. - yes, Trier -yes, Stiles-yes. Motion Carries.**

**Deputy Clerk Pay** Surprenant proposing the deputy clerk pay returns to \$12.00 hr.  
**Motion:** Surprenant to approve \$12.00 hour for deputy clerk wage with a maximum of 40 hours a month. **Second:** Trier. **Roll Call Vote: Russo Jr. - yes, Trier-yes, Surprenant-yes, Farhat-yes, Stiles-yes. Motion Carries.**

**Annual Meeting** Stiles stated annual meeting will be March 27, 2021 at 10:00 a.m.

**Department Head Budget Submissions** Stiles stated he has spoke to all the department heads regarding the budget.

**Mandated BOR Training** Stiles stated there is a mandated training class for all BOR members. **Motion:** Stiles to pay for BOR training for \$90.00 group rate. **Second:** Trier. **Roll Call Vote: Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr. - yes, Stiles-yes. Motion Carries.**

**2021 State Standard Mileage Rate** Surprenant stated the board received the mileage rate for 2021. The rate is 56 cents per mile. This is a decrease from 57.5 cents.

**2021/2022 Wage Resolutions** Surprenant presented wage resolution 2021-01 for Lake Township Supervisor who has chosen not to take a salary increase, salary would remain at \$20,100.00 annually. **Motion:** Trier to approve resolution. **Second:** Farhat. **Roll Call Vote: Surprenant-yes, Trier-yes, Russo Jr. - yes, Farhat-yes, Stiles-yes. Resolution Adopted.**

Surprenant presented wage resolution 2021-02 for Lake Township Clerk who has chosen not to take a salary increase, salary would remain at \$22,100.00 annually.

**Motion:** Trier to approve resolution. **Second:** Stiles. **Roll Call Vote: Farhat-yes, Russo Jr. - yes, Trier-yes, Surprenant-yes, Stiles-yes. Resolution Adopted.**

Surprenant presented wage resolution 2021-03 for Lake Township Treasurer who has chosen not to take a salary increase, salary would remain at \$20,100.00 annually.

**Motion:** Farhat to approve resolution. **Second:** Surprenant. **Roll Call Vote: Russo Jr. - yes, Trier-abstain, Surprenant-yes, Farhat - yes, Stiles-yes. Resolution Adopted.**

Surprenant presented wage resolution 2021-04 for Lake Township Trustee Russo Jr. who has chosen not to take a salary increase, salary would remain at \$4327.68 annually. **Motion:** Trier to approve resolution. **Second:** Stiles. **Roll Call Vote: Trier-yes, Surprenant-yes, Farhat - yes, Russo Jr. - abstain, Stiles-yes. Resolution Adopted.**

Surprenant presented wage resolution 2021-05 for Lake Township Trustee Farhat who has chosen not to take a salary increase, salary would remain at \$4327.68 annually.

**Motion:** Trier to approve resolution. **Second:** Russo Jr. **Roll Call Vote: Surprenant-yes, Farhat - yes, Russo Jr. - yes, Trier-yes, Stiles-yes. Resolution Adopted.**

**Site Plan Hardcore** Stiles stated site plan Hardcore submitted to board for final approval. Stiles feels setback of 50 foot should be 10 feet as that is the standard. **Motion:** Stiles to accept the Hardcore site plan as presented taking out the 50 foot setback on the North side of the property. **Second:** Trier. Discussion, Trier stated we have to abide by what our Ordinance says, 10 foot side setbacks. **Roll Call Vote: Farhat-yes, Russo Jr.-abstain, Trier-yes, Surprenant-yes, Stiles-yes. Motion Carries.**

**Short Term Rentals** Russo Jr. stated he feels an Ordinance is the solution for short term rentals in Lake Township. Russo Jr. continued that other townships are working toward an Ordinance that would be the same. Russo Jr. stated looking for resolution that meets in the middle. Russo Jr. recommends we take a look at it and revisit it as a Board. Russo Jr. questions court costs involved with current township position. Discussion. Russo Jr. to research on his own time and not as a member of the Lake Township Board.

**OEO Report** Russo Jr. requested that the departments submit their monthly reports to the Board for review, although they may not be on the agenda due to electronic meetings. **Motion:** Stiles to approve submission of department head reports PC, ZBA, Accessor and Land Use. **Second:** Russo. **Roll Call Vote: Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr.-yes, Stiles-yes. Motion Carries.**

**Public Comment:** Comments received from multiple residents regarding short term rentals both for and against. Comments received regarding site plan, Medical Marihuana, special meetings, and synopsis minutes.

**Meeting Adjourned at 9:26 p.m.**

Respectfully Submitted,

Pam Surprenant, Lake Township Clerk

[www.lake-township.com](http://www.lake-township.com)

Approved at Lake Township Board Meeting 2/9/21

