

**Lake Township-Roscommon County
Regular Board Meeting
June 14th, 2022**

The Lake Township Board met on Tuesday, June 14, 2022 for a regular board meeting. Keith Stiles called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Tony Farhat - Trustee, Keith Stiles-Supervisor, Andrea Grabowski-Clerk, Harry Trier-Treasurer and David Russo Jr.-Absent

Motion: Trier to approve the May 24, 2022 agenda adding under financial report Quick Books under new business before fire chief's report. Farhat adding policies for board members residence after Unemployment Ins Penalty at end of meeting **Second: Farhat . All in favor. Motion Carries.**

Stiles stated to Honorable District Court Judge Troy Daniels 87th District Court. Judge Daniels unable to come will attend the August board meeting.

Motion: Stiles to approve the May 24, 2022 minutes. **Second:Farhat. All in favor. Motion Carries**

Motion: Stiles to approve the bills and payroll checks **#44561 through #44609** and post audit of bills presented on EFT check register. Comment of Trier of Fahey attorney bill for RIZE Case and Clerk Appointment and resignation.

Second: Trier. All in favor. Trier-yes, Stiles-Yes, Grabowski-Yes, Farhat -No. Motion Carries. 3 yays 1 nay

Grabowski: explained budget amendment in the amount of \$1,380.00 to balance application fees with legal fees. **Motion: Grabowski** to approve the budget amendment as presented to the board. **Second: Farhat All in favor. Motion Carries**

Old Business:

Employee Packet Update: K. Russo made a packet to give to new employees to find relative information in one place instead of looking on the website or other places.

Select Cut Update: Stiles stated at this time no one has gotten back to him may be not enough trees for select cut. Stiles stated this may fall off by next meeting due to lack of interest.

New Business: Motion: Farhat to Pay MTA bill at \$2,326.39 annual payment 2022 to 2023

Second: Trier. All in favor. Motion carries

Motion: Farhat to pay Fire Dept \$99.00 Bill for Training Manuals. Fire Dept. paid out \$99.00 for 20 new training manuals to be printed and bound for new hires. **Second: Trier All in Favor. Motion Carries.**

Dangerous Building Motion: Stiles Levi Kincade to down old barn by April 15th and still is not completed. Kevin has been out there since and did say progress has been made to down and remove. Levi is waiting on Discount Dumpster to deliver dumpster then will rent a skid steer and down the walls and cover. Board gives Levi Kincade an extension till July 31st, 2022 to complete. **Second: Farhat All in Favor. Motion Carries.**

Supervisor Correspondence: Stiles received 3 to 4 questions on waste and recycling. Also 3 to 4 complaints on Short Term Rentals. There is a hearing coming up on July 15th 2022 for Short Term Rentals.

Financial Report: Envelope Motion: Trier to purchase new prepaid envelopes for approximately \$350.00 to send out tax bills. **Second: Farhat, All In Favor. Motion Carried.** The Treasurer and Clerk balanced for the month of May. Trier stated in process of preparing summer tax bills. Trier continued Republic credit \$2,400.00 and \$28.75 this will be on the May bill. Trier notified the board of a fuel recovery fee.

Fire Chief's Report: Fire Chief Wrzienski was not available to make it to the meeting due to mandatory training that evening. Report was submitted. Farhat stated they are having issues with getting internet into the meeting room for training. He said he has gotten them up to 85 mb in training room. However, they probably need to purchase a mesh extender valued at somewhere around \$199.99 to get the internet into training room. It would be under Firemen's budget and is up to Chief Wrzienski to purchase.

Ordinance Enforcement Officer Report: Submitted to board. K. Rose stated he's had some complaints of short term rentals and feedback on them. Received ok from Stiles to speak to lawyer on it due to the case and the upcoming special hearing on July 15th. Lawyer stated we shouldn't do anything on them at this time wait and see how the upcoming case plays out in court before doing anything else. He sent out many Ordinance Enforcement letters for blight. Out of all of them all but 1 have remained uncut. He would check on that later.

Planning Commission Report: Stiles Submitted reported. Planning commission has to complete Resolution of Adoption for 5 year plan. Board decided to place onto July 12th agenda. Also planning commission would like to hire a Planning Commission Secretary to be paid at the rate of \$11.00 hrly. Board approved Advertisement to be placed for Secretary of PC. **Seconded: Farhat. All in favor Motion Carries.**

ZBA Report: none

Assessor's Report: Mike H., assessors are out in TWP to update assessments.

Supervisor's Report:

Houghton Lake Improvement Board: submitted report to board. July 26th is the next board meeting. The HLIB advertised in the Houghton Lake Resorter, see previous for a two-week period of time for a contract grant writer to assist in the discovery and application process to win grants that are periodically offered by various departments of government, corporations and private entities. We did not receive one application. Anyone knowing a grant writer or with aspirations to become one, please contact a member of the HLIB. New Chairman elected to serve out remaining term is Lynn Baese. Budget for the coming months for invasive weed treatment was approved. Discussed drafting bylaws beyond what exists for the HLIB currently, along with bonding of the treasurer.

Parks and Rec Advisory Commitee: Motion Stiles: to accept Tony Farhat as Board member Rep for Committee of 5 members. **Seconded Trier: All in favor, Motion Carries**

ZBA Appointment: Stiles: There were no applicants for this position. We will run an Ad in paper for more applicants. **All in favor. Motion Carries.**

PC Appointment: Stiles: There were 4 applicants for this position Tony Olson, PE MAAO, George Mika, Dan Behrens and Al Harper. Board heard interest from applicants except Al Harper he was at a special Lake Twp. Fire mandatory meeting. Board appointed Tony Olson, PE MAAO and Dan Behrens to the open positions. **Second: Farhat All in favor. Motion Carries.**

Board of Review Appointment: Stiles: We received 2 applicants for the position Jon Dewitt and Tony Olson, PE MAAO. Board heard interest from applicants. Board appointed Tony Olson, PE MAAO to the position. **Second: Trier All in favor. Motion Carries.**

Republic Trash/Yard Waste/Recycling: Stiles/Trier **Motion: Rescinded** from previous meeting. **Seconded Trier: All in favor. Motion Carries.**

Republic Trash/Yard Waste/Recycling: Stiles/Trier. Motion: To keep Republic as our trash company with a weekly trash pickup without yard waste and recycling at a cost to the township of \$8.55 per parcel, plus surcharges for fuel starting Aug 1st 2022. We will continue the yard waste pickup for 3 times a year. We can also revisit the recycling roll off bin at a later date. **All in favor. Motion Carries.**

Deputy Clerk Appointment: Grabowski stated Darryl Sokoll has been sworn in and is the new Deputy Clerk. Effective May 26th, 2022. Also, as of this time we are by appointment only in the office. If you need to reach the clerk call the Township Hall leave a message or you can contact me via email laketownshipclerk@gmail.com.

Change locks on front and kitchen door/Election closet: Stiles is it necessary to change the locks on front and kitchen doors. Board members decided it wasn't. However, the Election closet door would need to be changed no matter what. **All in favor of changing lock on Election closet door.**

Bridge Grant Update: Grabowski stated: The township received a response from the Travel, Tourism, and Outdoor Recreation grant application and it has been denied. Just to remind everyone the township received a \$12,800.00 grant from Roscommon County. This grant to date has been used to complete a study and a grant application for the Muskegon River Bridge. This grant has a balance of \$4,525.00 remaining. Since the Bridge project was denied, the township either returns the remaining balance to the County or township must submit a new proposal to the County for a new project. Funds must be used or returned by 2024. Perhaps, this information could be forwarded to the parks and Rec Committee.

Parking Lot & Cemetery Resurfacing: Stiles stated we need to have some reseal and repair work on the township hall parking lot and Lake Township Cemetery. Stiles to obtain bids on seal coating both lots. Farhat to post on webpage. Will update at next meeting.

Bug Spray Hall, Crypt, and Fire Hall: Stiles would like to obtain some bids on the Township Hall, Crypt, and Fire Hall since the DeBug Lady has gone out of business. Stiles to call for bids for bug spraying. Will visit at next meeting.

Cemetery Topsoil: Farhat would like to get 3 more yards of topsoil for cemetery. Was told it would be around \$150.00 for the topsoil. **Motion: Farhat** to obtain 3 yards of topsoil from Kos's Excavating for \$150.00. **Seconded: Trier All in favor. Motion Carries**

Foreclosure Notice for Township: Stiles everyone was given a copy of the foreclosure notice from March 31, 2022 no one sees anything they could do with the land in question so we decide to pass at this time on purchasing any of these properties.

Clerk Phone: Grabowski as of recently the internet has been slow at dial up speeds and I've been using my phone for a hotspot to complete work here in hall. Also, have all calls forwarded to phone I really haven't decided if I will work mainly from home or at the hall. Currently I am going to keep hours by appointment only. Would like to have phone bill for \$90.00 paid for and Farhat can look into internet at the hall considering it has been deemed at dial up speeds per Frontier. **Motion: Stiles** to cover \$90.00 bill. **Seconded: Trier. All in favor. Motion Carried**

Unemployment Insurance Penalty: Grabowski Unemployment insurance Penalty from years ago is right now down as far as we can get it at \$9,540.00. From a \$20,000.00 bill. If we wait to pay the bill will accrue interest of 1% per month. **Motion: Stiles** to pay \$9,540.00 thank Pam Suprenant for all her hard work of getting the bill down so low. **Seconded: Trier. All in favor. Motion Carried**

Policies, Meeting Information and Residency: Farhat policy manual states to give information to all board members with additions to the meeting agenda at least 7 days before the meeting to give ample time to research and be informed. Residency, possible board member living outside the township, MCL-168.368, chapter 3 3.21 maintaining the integrity of the office; any member living outside the township needs to give notice of temporary change or permanent move. If move is permanent board member must resign.

Board Comment: None

Public Comment: George, Asking why the County Commissioner is not at the meeting to explain what is going on with the dam. Board will request David Russo Sr to join next meeting to discuss water level control dam in July meeting. Township citizen confirmed an address in Denton Twp for possible board member living outside the twp. Rize comments were asking when the law suit will be settled and he was shut down/gaveled by supervisor Stiles while asking why the delay on settlement?

Meeting adjourned 10:15 p.m.

Respectfully submitted,
Andrea Grabowski/Darryl Sokoll
Lake Township Clerk/Deputy Clerk
Approved by LTBM July 12, 2022